



**Government of West Bengal**  
**Office of the Medical Superintendent cum Vice Principal**  
**Malda Medical College & Hospital**  
PS-English Bazar, Dist- Malda, Pin-732101  
Tele\_Fax-03512-252480 ❖ E\_mail-[msvpmlmch@gmail.com](mailto:msvpmlmch@gmail.com)

Memo No: 1664/MLDMCH.

Dated: Malda, the 22/03/2018.

**Quotation**

Sealed Quotation (Technical & Financial Bid) is hereby invited by the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, PS: English Bazar, PO & Dist: Malda from the reputed company / authorized distributor firms for supply of the following items as mentioned below


Sl.	Name of the item with specification	Tentative requirement	Department for use
1	Water Cooler Reverse Osmosis with UV	02 (Two)	N.T.S
2	Welded Almirah with Locker	1 (One)	

For obtaining the Forms, Terms & Conditions the interested bidders are requested to collect from the Accounts Personnel, RKS at Office of the MSVP, Malda Medical College & Hospital during between below mentioned time .

Bid shall be opened on date and place specified below in presence of bidders. Under any circumstances no bidder will be allowed to collect and submit form beyond the above mentioned time limit. The undersigned reserves the right to accept/reject any bid, including lowest bid.

- ❖ Collection & Submission of Forms: From **22.03.2018 to 26.03.2018** between 11.00 AM to 2.00 PM in all working days.
- ❖ Date of Opening of Quotation: **27.03.2018** at 2.00 PM at Chamber of the MSVP, Malda Medical College & Hospital.

The order is issued for the interest of patient care benefits.

  
Medical Superintendent cum Vice -Principal  
Malda Medical College & Hospital, Malda

Memo No: 1664/1/MLDMCH.<sup>(12)</sup>

Dated: Malda, the 22/092018.

Copy forwarded for kind information and necessary action please to the:

1. Principal , Malda Medical College
2. Deputy Superintendent, Malda Medical College & Hospital, Malda
3. Treasury Officer , Treasury -II , Malda
4. Accounts Officer, Malda Medical College & Hospital, Malda.
5. All Asst. Superintendents, Malda Medical College & Hospital, Malda.
6. Store Keeper (Equipment), Malda Medical College & Hospital, Malda.
7. Accounts Personnel, RKS, Malda Medical College & Hospital, Malda with request to issue form as per notification.
8. Mr. Sourav Ghosh , IT Co-ordinator , Dept. of Health & Family Welfare with request to upload the Quotation notice to the website.
9. Mr . Arijit Chatterjee , Malda MCH, with direction to upload the Quotation notice to the website.
10. Miss. Priya Singh, DEO, Malda MCH, is directed to be present along with broad sheet.
11. Notice Board, Principal / MSVP / District Magistrate / SDO / English Bazar Municipality / Post Office, Malda for display.
12. Office Copy.

  
Medical Superintendent cum Vice Principal  
Malda Medical College & Hospital, Malda

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Memo No: 1864/MLDMCH.

Dated: Malda, the 22/032018.

**Quotation Notice**

<b>Invitation</b>	❖ Sealed Quotation is hereby invited by the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, PS: English Bazar, PO & Dist: Malda from the reputed company/authorized distributor firms for Supply of <b>"Miscellaneous Items at Nursing Training School "</b> attached to Malda MCH.
<b>Special Attention</b>	❖ All bidders are to be noted that Quotation is liable to be rejected if there is any deviation from the terms and conditions or other requirement. ❖ Inviting authority reserves all rights to accept the Quotation in whole or part or to reject any or all Quotation without assigning any reason thereof. ❖ Invitation of the Quotation shall under no circumstances create any legal right or otherwise in favor of the bidders in case the Quotation is closed, withdrawn or cancelled before issuance of order nor shall the inviting authority be liable to explain the reason of such closure, withdrawal or cancellation of the Quotation.
<b>Availability of Quotation Document</b>	❖ Quotation Form including General Terms and Conditions will be available from the Accounts Personnel, RKS at the office of the MSVP, Malda MCH from <b>22.03.2018 to 26.03.2018</b> between 11.00 AM to 2.00 PM in all working days.
<b>Quotation Documents</b>	❖ Self attested copy of Valid Trade License preferably in general order supplier from appropriate authority. ❖ Self attested copy of PAN card of the Bidder/Bidder Company. ❖ GST Registration Certificate & GST Return if available. ❖ Last Quarter's VAT return i.e. for the quarter ending on June/September 2017 ❖ IT Return of Last Year i.e. for the 2017-18. ❖ Up to date Professional Tax Certificate ❖ Credential of the Bidder in Supply of Items to any Govt. Hospitals / office.
<b>Language Of Quotation</b>	❖ The Quotation shall be submitted in the prescribed form in English. All papers and correspondences in connection with the bidders shall be in English.
<b>Address of Quotation</b>	❖ Quotation should be addressed to the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, Englishbazar, Malda
<b>Submission of Quotation</b>	❖ The intending bidders should submit Quotation as follows : 1) Envelope B : Separate "Technical Bid" in a sealed envelope containing all required documents as stated in "Annexure I" All submitted documents should be serially numbered. 2) Envelope C: Separate "Financial Bid" in sealed envelope containing the rate quoted. 3) Envelope A: Outer sealed cover superscripted <b>"QUOTATION SUPPLY OF "MISCELLANEOUS ITEMS AT NURSING TRAINING SCHOOL " ATTACHED TO MALDA MCH , QUOTATION NOTICE NO. ....&amp; DATE ....."</b> In bold capital letters. The name full address and phone no. of the bidder must be written on the cover in bold letters.

