



**Government of West Bengal**  
**Office of the Medical Superintendent cum Vice Principal**  
**Malda Medical College & Hospital**  
PS-English Bazar, Dist- Malda, Pin-732101  
Tele\_Fax-03512-252480 ❖ E\_mail-[msvpmlmch@gmail.com](mailto:msvpmlmch@gmail.com)

Memo No: 993/MLDMCH.

Dated: Malda, the 19/02/2018

### Re-Tender Notice

Sealed Tender is hereby invited by the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, PS: English Bazar, PO & Dist: Malda from the Reputed Firm /Company/ Agency for Supply of below mentioned items required for E.N.T Department attached to Malda Medical College & Hospital.

Sl. no	Name of the item required
1.	Tracheotomy Set – 2 Set – <b>Lower OT</b> <b><u>Each set contains-</u></b> i. Double Hook (Blunt) - 2 pcs, ii) Single Hook - 2 pcs, iii) Tracheal Dilator - 1 pcs, iv) Skin Hook - 2 pcs.
2.	Oesophagoscopy Set – 2 Set – <b>Lower OT</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy
3.	Oesophagoscopy Set – 2 Set – <b>Lower OT</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy
4.	<b>Otoscope</b> – 2 for use in ENT OPD.

For obtaining the Forms, Terms & Conditions the interested bidders are requested to collect from the Accounts Personnel, RKS at Office of the MSVP, Malda Medical College & Hospital or download from the official website i.e. [www.wbhealth.gov.in/](http://www.wbhealth.gov.in/) [www.maldamedicalcollege.com](http://www.maldamedicalcollege.com).

Bid shall be opened on date and place specified below in presence of bidders/representative. Under any circumstances no bidder will be allowed to collect and submit form beyond the above mentioned time limit. The undersigned reserves the right to accept/reject any bid, including lowest bid.

- ❖ Collection & Submission of Forms: From 20.02.2018 to 05.03.2018 between 11.00 AM to 4.00 PM (On Saturday up to 2.00 PM) in all working days.
- ❖ Date of Opening of Tender: 06.03.2018 at 2.00 PM at Chamber of the MSVP, Malda Medical College & Hospital

The order is issued for the interest of patient care benefits.

**Medical Superintendent cum Vice -Principal**  
**Malda Medical College & Hospital, Malda**

**Memo No: 993/MLDMCH.**

**Dated: Malda, the 19/02/2018**

Copy forwarded for kind information to the:

1. Principal , Malda Medical College
2. Deputy Superintendent, Malda Medical College & Hospital, Malda
3. Treasury Officer , Treasury -II , Malda
4. Accounts Officer, Malda Medical College & Hospital, Malda.
5. All Asst. Superintendents, Malda Medical College & Hospital, Malda.
6. Store Keeper (Equipment), Malda Medical College & Hospital, Malda.
7. Accounts Personnel, RKS, Malda Medical College & Hospital, Malda with request to issue form as per notification.
8. Mr. Sourav Ghosh , IT Co-ordinator , Dept. of Health & Family Welfare with direction to upload the tender notice to the website.
9. Mr . Arijit Chatterjee , Malda MCH, with direction to upload the tender notice to the website.
10. Miss. Priya Singh, DEO, Malda MCH, is directed to be present along with broad sheet
11. Notice Board, Principal / MSVP / District Magistrate / SDO / English Bazar Municipality / Post Office, Malda for display
12. Office Copy.



Medical Superintendent cum Vice -Principal  
Malda Medical College & Hospital, Malda

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**Re-Tender Notice**

<b>Invitation</b>	Sealed Tender is hereby invited by the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, PS: English Bazar, PO & Dist: Malda from the Reputed Firm /Company / Agency for the Supply of below mentioned items required for E.N.T Department attached to Malda Medical College & Hospital
	<b>Name of the item required</b>
	1. <b>Tracheotomy Set – 2 Set</b> <b><u>Each set contains-</u></b> i) Double Hook (Blunt) - 2 pcs, ii) Single Hook - 2 pcs, iii) Tracheal Dilator - 1 pcs, iv) Skin Hook - 2 pcs.
	2. <b>Oesophagoscopy Set – 2 Set</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy
	3. <b>Oesophagoscopy Set – 2 Set</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy
	<b>Otoscope – 2 for use in ENT OPD.</b>
<b>Special Attention</b>	<ul style="list-style-type: none"> <li>• All bidders are to note that Tender is liable to be rejected if there is any deviation from the terms and conditions or other requirement.</li> <li>• Inviting authority reserves all rights to accept the Tender in whole or part or to reject any or all Tender without assigning any reason thereof.</li> <li>• Invitation of the Tender shall under no circumstances create any legal right or otherwise in favor of the bidders in case the Tender is closed, withdrawn or cancelled before issuance of order nor shall the inviting authority be liable to explain the reason of such closure, withdrawal or cancellation of the Tender.</li> </ul>
<b>Availability of Tender Document</b>	<ul style="list-style-type: none"> <li>• Tender Form including General Terms and Conditions will be available from RKS Account Section at the office of the MSVP, Malda MCH from 20.02.2018 to 05.03.2018 between 11.00 AM to 4.00 PM (On Saturday up to 2.00 PM) except Sunday &amp; Holiday.</li> </ul>
<b>Tender Documents</b>	<ul style="list-style-type: none"> <li>❖ Self attested copy of Valid Trade License in Supplying of Medical Implant/Equipments or Contractor and General Order Supplier from appropriate authority</li> <li>❖ Self attested copy of PAN card of the Bidder/Bidder Company.</li> <li>❖ GST Registration Certificate &amp; Up to date GST returns if available.</li> <li>❖ Last Quarter's VAT return i.e. for the quarter ending on March /June 2017</li> <li>❖ IT Return of Last Year i. e for the 2017-18/2016-17.</li> <li>❖ Up to Date Professional tax certificate</li> <li>❖ Credential of the Bidder in Supplying of Medical Implant/Equipments to any Govt. Hospitals /Govt .Organization</li> </ul>
<b>Language Of Tender</b>	<ul style="list-style-type: none"> <li>• The Tender shall be submitted in the prescribed form in English. All papers and correspondences in connection with the bidders shall be in English.</li> </ul>

<b>Address of Tender</b>	Tender should be addressed to the Medical Superintendent cum Vice Principal, Malda Medical College & Hospital, Englishbazar, Malda
<b>Submission Of Tender</b>	<p>The intending bidders should submit Tender as follows :</p> <ul style="list-style-type: none"> <li>• Envelope B: Separate ‘Technical Bid’ in a sealed envelope containing all required documents as stated in ‘Annexure I’ All submitted documents should be serially numbered.</li> <li>• Envelope C: Separate ‘Financial Bid’ in sealed envelope containing the rate quoted.</li> <li>• Envelope A: Outer sealed cover superscripted ‘TENDER FOR SUPPLY OF EQUIPMENTS, TENDER NOTICE NO. -----&amp; DATE-----’ in bold capital letters. The name, full address and phone no. of the bidder must be written on the cover in bold letters.</li> <li>• Tenders submitted are to be written clearly. Correction if any must be signed by the person signing the Tender documents.</li> </ul>
<b>Price</b>	<ul style="list-style-type: none"> <li>• A single rate shall be quoted including installation charges.</li> <li>• The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subjected to adjustment on any account.</li> </ul>
<b>Date Of Submission Of Tender</b>	<ul style="list-style-type: none"> <li>• Tender must be submitted in the Dropping Box at the Chamber of the Medical Superintendent cum Vice Principal, Malda Medical College and Hospital, PS: English Bazar, Dist: Malda from 20.02.2018 to 05.03.2018 between 11.00 AM to 4.00 PM in all working days (On Saturday up to 2.00 PM).</li> <li>• Tenders submitted are to be written clearly. Correction if any must be signed by the person signing the Tender documents.</li> </ul>
<b>Opening Of Tender</b>	<ul style="list-style-type: none"> <li>• Tender will be opened on 06.03.2018 at 2.00 PM in the chamber of the Medical Superintendent Cum Vice Principal, Malda Medical College &amp; Hospital, Englishbazar, Malda in the presence of the intending bidders/ their representative, if any.</li> <li>• If for any administrative reason the date of the opening of the Tender be a declared holiday, the Tender will be opened on the next working day at the same time and place.</li> </ul>
<b>Evaluation Of Tender</b>	❖ Evaluation of the bidders will be done on the basis of lowest rate quoted after sum up of all the rates for all items .
<b>Special Conditions</b>	❖ Warranty period of each item should be mentioned. No advance payments for items will be made. The Items should be supplied within 21(twenty one) days from the placement of orders failing which orders are liable to be cancelled and will be given to the next lowest bidder. Validity period of Tender must be mentioned. The suppliers will remain bound to replace items at their own cost, within a specified period if items are found torn, broken & non-functioning, defective or mutilated after unpacking the Materials. The items are to be supplied to the Store Keeper (E & C) of the Malda Medical College & Hospital, Malda. Supplier must supply four copies of challan & bill after installation of the items. The undersigned reserves the right to accept or reject any Tender without assigning any reason.
<b>Payment</b>	<ul style="list-style-type: none"> <li>❖ Selected bidder who has delivered the items to the Store Keeper (E &amp; C) and will produce the bills along with copy of acknowledge challan (duly counter signed by the In-charge of the respective wards as installation done successfully) and work order issued by the MSVP, Malda Medical College &amp; Hospital, Malda for release of payment.</li> <li>❖ No additional charges will be paid other than the rate quoted.</li> <li>❖ GST charges will be paid separately if applicable.</li> </ul>

**Any deviation from the terms and condition of the Tender by the quotator may result cancellation of the Tender by the Tender Selection Committee.**

  
Medical Superintendent cum Vice Principal

**TECHNICAL BID (Annexure: 1)**

<b>Sl No</b>	<b>Statement/Document</b>	<b>Submitted/Not Submitted (with Number of Certificate)</b>
1.	Name of the Company/Firm/ Agency	
2.	Name of Proprietor/Managing Director	
3	Full Address	
4.	Contact No/Email Id	
5.	Valid Trade License in Supplying of Medical Implant/Equipments or Contractor and General Order Supplier from appropriate authority	
6.	PAN card of the Bidder/Bidder's Company.	
7.	GST Registration Certificate/Up to date GST returns if available.	
8.	Last Quarter's VAT return i.e. for the quarter ending on March /June 2017	
9.	IT Return of Last Year i.e for the 2017-18 / 2016-17	
10.	Up to date Professional Tax Certificate	
11.	Credential of the Bidder in Supplying of Medical Implant/Equipments to any Govt. Hospitals / Govt. Organization	

**All photocopies should be duly attested.**

**Signature of Bidder with Official Seal**

## FINANCIAL BID

To,

The Medical Superintendent Cum Vice-Principal  
Malda Medical College & Hospital  
PS: Englishbazar, Dist: Malda, Pin: 732101.

Dear Sir,

I/We do hereby agree to undertake to for supplying of Supply of below mention items for E.N.T Department required for Malda Medical College & Hospital as per the rate quoted below abiding by the Terms and Condition of the Tender Notice No\_\_\_\_\_ Dated\_\_\_\_\_/\_\_\_\_\_/2018

Type	Description of Items	Quantity required	Rate per piece	Rate in Figure	Rate in Word
1.	<b>1. Tracheotomy Set – 2 Set</b> <b><u>Each set contains-</u></b> i) Double Hook (Blunt) - 2 pcs, ii) Single Hook - 2 pcs, iii) Tracheal Dilator - 1 pcs, iv) Skin Hook - 2 pcs.	Brand Name - MAN MAN			
2.	<b>2. Oesophagoscopy Set – 2 Set</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy				
3.	<b>3. Oesophagoscopy Set – 2 Set</b> <b><u>Each set contains-</u></b> i. Oesophagoscopy – Adult - 1, ii) Paediatric- 1, iii) Infant- 1, iv) Different types of forceps for each Oesophagoscope , Suction for each Oesophagoscopy				
4.	<b>Otoscope – 2 for use in ENT OPD</b>				

Yours faithfully

Full Signature and Designation  
of the Bidder with Official Seal